

# Take advantage of your program's Slip Sheet function!

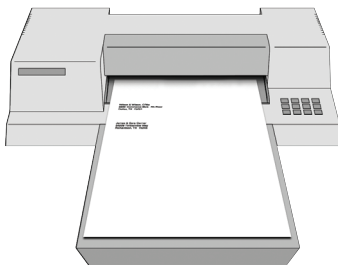
**It's as easy as 1-2-3...** The convenient function in your software saves you time and makes it easy to present a more professional image to your clients.

**SAVE TIME!**  
**SLIP SHEET**  
COMPATIBLE

## 1

### Print

Use the Slip Sheet function within your program to print your clients' information on plain paper or letterhead.\*

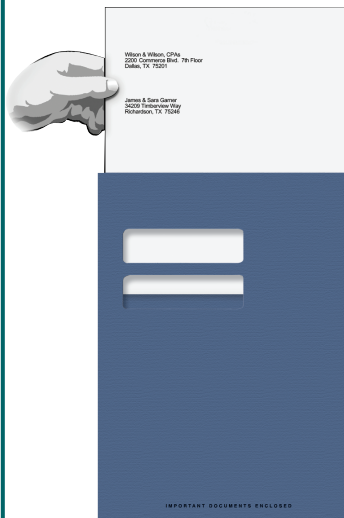


\* Refer to your tax program's "help" feature if you are unfamiliar with the Slip Sheet function.

## 2

### Slip

Just add the printed Slip Sheet as the cover page to your final documents and insert into the appropriate windowed folder or mailing envelope.



## 3

### Mail

All our envelopes' windows and windowed folders perfectly match the default settings of your program's Slip Sheet function. So there's no need for additional mailing labels or special addressing software.

